

GCE 2023

**Welcome to Global Change Ecology
at the University of Bayreuth**



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Organizations and People within Global Change Ecology

Homepage: www.global-change-ecology.de

Spokesperson Global Change Ecology:

Prof. Dr. Carl Beierkuhnlein

Chair of Biogeography

Room: GEO II, Room 128

Phone: + 49 (0)921/55 2270

Fax: +49 (0) 921/55 2315

carl.beierkuhnlein@uni-bayreuth.de

Coordinators Global Change Ecology (Main Contact):

Dr. Stephanie Thomas & Sylvia Sprödhuber

Department of Biogeography

Room: GEO II, Room 0.15

Phone: +49 (0) 921/55 2306

Fax: +49 (0) 921/55 2315

gce@uni-bayreuth.de

GCE Students' Board (see also page 13):

gcestudentboard@gmail.com

All important information about lectures, seminars, examinations, summer schools, and other activities will be distributed via e-mail, either through mailing lists or from the coordinators/lecturers directly. Your years' mailing list will be created in the beginning of the semester, so make sure you set yourself up at the first meeting in order to keep up with the process. Otherwise, you can contact the Students' Board for information and help.





Important University Addresses:

University of Bayreuth
Universitätsstrasse 30
95547 Bayreuth
Germany

International Office

Homepage: <http://www.international-office.uni-bayreuth.de/en/index.html>

The International Office offers Welcome Services, which are listed on their homepage:

<http://www.international-office.uni-bayreuth.de/en/come-to-bayreuth/welcome-services/index.html>

The International Student Network Bayreuth (ISN) is part of the Erasmus Student Network (ESN). It offers a possibility to connect with other international and German students, offers events and tours, as well as help and basic information. They work closely together with the International Office:

<https://bayreuth.esn-germany.de/>

You can follow the ESN on Facebook and Instagram for events and general information:

<https://www.facebook.com/ESN.Bayreuth/>

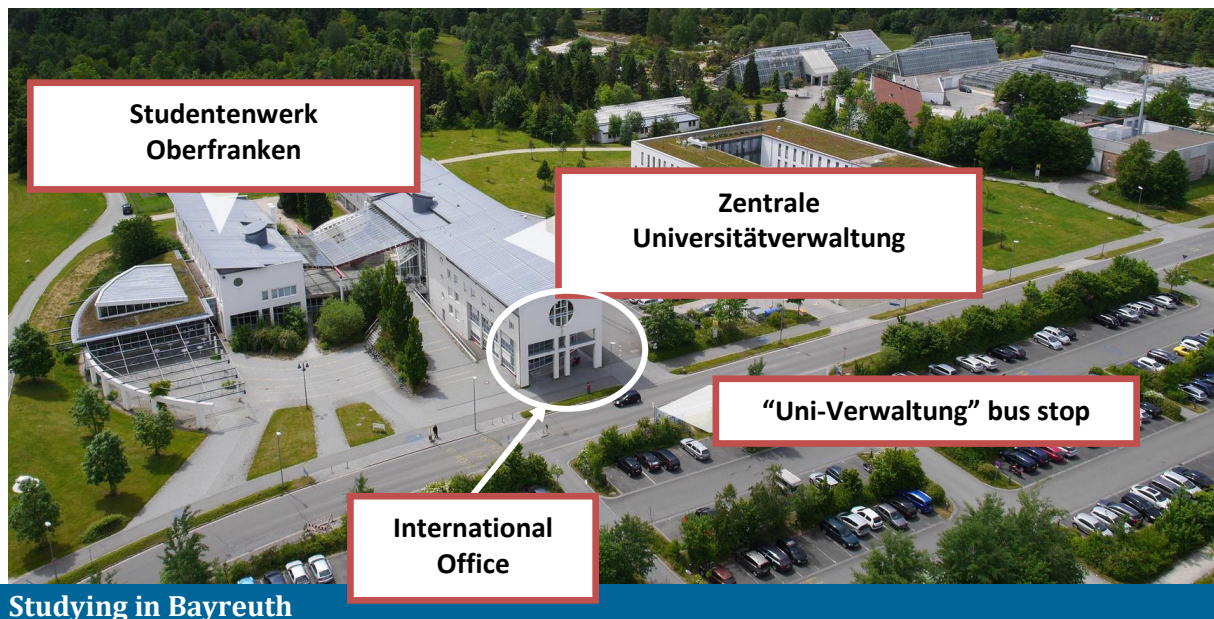
<https://www.instagram.com/esn.bayreuth/>



For questions regarding the International Office:

E-mail: international-students@uni-bayreuth.de

You can find the International Office in the building of the Zentrale Universitätsverwaltung (ZUV), UG, room 0.11.1. There is a direct entrance facing the street across from the bus stop. Office hours are Monday to Friday, 9 am to 12 pm.



Studying in Bayreuth

General Information (Visa, Health Insurance, Registering in the City of Bayreuth)

When to apply for a visa:

- Students from the EU, the EEA or Switzerland are not required to apply for a visa.
 - Countries including Andorra, Australia, Brazil, Canada, El Salvador, Honduras, Israel, Japan, Monaco, San Marino, South Korea and the US are not required to apply for a visa before coming to Germany.
 - o Students from these countries need to apply for a residence permit at the Foreigner's Office within 90 days.
 - Students from other countries are required to obtain a study visa in their home country before arriving in Germany.
 - o Requirements may vary however all students from these countries are required to have travel insurance.
 - o Contact the German Embassy in your home country as early as possible.
- <https://www.auswaertiges-amt.de/en/about-us/auslandsvertretungen/deutsche-auslandsvertretungen>

Residence permit requirements vary depending on the student's home country. However, requirements for all include:

- Registration of student's address with the city of Bayreuth (you are advised to make an appointment immediately after arriving in Bayreuth)
- A blocked bank account with **11,208 EUR per year** or other proof of ability to financially support themselves during their study.
- Proof of German health insurance

Please check for additional information on the homepage of the International Office.

<https://www.international-office.uni-bayreuth.de/en/come-to-bayreuth/welcome-services/international-degree-students/index.html>

Also, very helpful is the pdf provided by the city of Bayreuth, giving detailed information for foreign students from countries outside the European Union and the European Economic Community.

https://formular-server.de/BT_FS/findform?shortname=students&formtecId=2&areashortname=bt_oe

ENROLMENT at the University of Bayreuth

You find information on how to enrol here:

<https://www.studierendenkanzlei.uni-bayreuth.de/en/prospective-students/application-enrolment-wise/enrolment/index.html>

Enrolment is done via CAMPUSOnline (<https://campusonline.uni-bayreuth.de/ubto/webnav.ini>). After accepting your study place, under Self Service, you will find the Application for Enrolment. Please print this out and send it (together with the required documents) by post to the address given on the last page of the application until **28 September 2023**. A late submission, especially for international applicants, will be possible until 13 November 2023. Please make sure you submit all documents in full. Please also note the information on providing evidence of medical insurance coverage for students (<https://www.studierendenkanzlei.uni-bayreuth.de/en/students/insurance/index.html>, see item 1).

If all documents are submitted on time and in full, you will be able to enrol at the University of Bayreuth. If documents are incomplete or problematic, this will appear under **Self Service**. We therefore ask you to **check back regularly**.

Once you have enrolled, you will receive an e-mail containing the data necessary for your student account (username and PIN code).

Enrolment for International Students:

If due to the COVID-19 pandemic online enrolment will be possible again, this will be published on the website of the University of Bayreuth. But there is no decision on that yet.

In this case online enrolment will be possible and described on the website of the [Student Administration Office](#).

Cmlife is an additional platform that has been established recently to replace CampusOnline. The transition is still ongoing, for this reason the enrolment procedure needs to be done via CampusOnline. But to find your **enrolment certificate**, you need to login to cmlife with the same account details. <https://my.uni-bayreuth.de/cmlife/welcome>

Your **UBT Campus Card** (student ID card) will be sent to you by post. Therefore, it is important that you provide a current address.

All other notices regarding your studies can be found in the information for new students (<https://www.uni-bayreuth.de/en/studies/tips-for-new-students/index.html>, please read it carefully – it's for your own good!).

Important University dates (*Termine*)

Important university dates (e.g. beginning of the semester, start of the lecture period, holidays, etc.) and important dates for the winter term 2023/24

https://www.uni-bayreuth.de/en/campus_life/important-dates/academic-year/index.html

Holiday Semester / leave of absence

This may occur to you during your studies.

<https://www.studierendenkanzlei.uni-bayreuth.de/en/students/leave-of-absence/index.html>

You cannot study or accumulate any credit points during the leave of absence. This also applies in the case of parental leave or caring for dependents/relatives. Exams which you have failed cannot be repeated during this time.

If you have any questions please contact the Studierendenzentrale (studierendenzentrale@uni-bayreuth.de, 0049 (0)921 55 5256).

Study fees: Studentenwerk's contribution and "Semesterticket"

Students do not have to pay study fees. However, each student must pay administration fees (Studentenwerk's contribution) and for the Bayreuth Bus ticket ("Semesterticket"). For the upcoming winter term every student pays a total sum of **142,85 €**

Überweisung (Bank Transfer):

- | | |
|-------------------------------------|---|
| - Empfänger (recipient): | Staatsoberkasse Bayern in Landshut |
| - Bankverbindung (bank connection): | |
| IBAN (Account nr.): | DE36 7005 0000 4101 1903 15 |
| Credit Institute: | Bayer. Landesbank München |
| BIC: | BYLADEMMXXX |
| - Verwendungszweck (purpose): | Matriculation number, Last Name, First Name, 23W |

Please ensure you enter the information in this order, with these commas and without spaces, otherwise the payment cannot be properly associated to you. The Verwendungszweck (purpose) will be provided, so you just need to copy and paste from the CMLife website, under the label "fees" in your profile.

The total sum of **Studentenwerk's contribution and "Semesterticket" of 142,85 €** consists of the following aspects: Studentenwerk's contribution **72,00 €** and "Semesterticket" **70,85 €**.

Please be aware that the German currency is expressed with a comma. Be aware of this when making the money transfer. e.g. **55,80 €** is **55.80 €**

More information here: <https://www.studierendenzentrale.uni-bayreuth.de/en/students/semester-fees/index.html>

Student administration: office hours, contacts

Zentrale Universitätsverwaltung, Büro 1.09, 95440 Bayreuth

Telephone: 0921 / 55-5256

Fax: 0921 / 55-84-5346

E-Mail: studierendenzentrale@uni-bayreuth.de

Head: Lena Uhlig, Büro 1.08

Telefon: 0921 / 55-5346

Office hours: Please check the current office hours on the website:

<https://www.studierendenzentrale.uni-bayreuth.de/en/contact/index.html>

Student ID card – more information

Your student ID card is **VERY** important.

It includes:

- Your semester ticket to travel in Bayreuth (city area for free by bus and some trains)
- Your library card
- Your mensa (cafeteria) card
- Your copy card
- Your university sport admission (if you have paid it)
- Your university log-in name (printed on the backside)

If you should lose it or experience problems please contact: chipkarte@uvw.uni-bayreuth.de

Student ID Card - Validation

After you get your student ID card you need to validate it at a validation machine, a grey terminal called **Validierungsstation**. You can find one outside of the Student Registry Office or in the Main Library. Just insert it and then the information regarding the duration of the semester, as well as the Semesterticket for the bus and certain trains will be printed on it. This means you can ride the bus to and from university for free!



Printing Study Certificates (enrolment certification, Studienbescheinigung)

Under: <https://my.uni-bayreuth.de/cmlife/welcome>

First, log in to your account → Studium → Immatrikulation

On this page you can also print documents such as the following:

- Certificate of study (Studiennachweis)
- Certificate of enrolment (Studienbescheinigung)
- Transcript of records
- Certificate of study progress
- Confirmation of payment
- Election notification and application for postal vote

Re-registration for further semester

After each semester students must register for the next one. For this you will receive a reminder e-mail sent to your university e-mail account (e.g. bt123456@uni-bayreuth.de).

The deadline for the re-registration is normally in the months June and July for the winter semester and in January for the summer semester. Normally these periods are about one month long <http://www.studierendenkanzlei.uni-bayreuth.de/de/Termine/index.html>. The announcements about the re-registration are usually made at least two months in advance. In some exceptional cases the deadline can be prolonged.

To register for the following semester, you must transfer the study fees (Studentenwerk's contribution and "Semesterticket") for that semester to the Staatsoberkasse Bayern in Landshut. It is not possible to pay in cash at the Studierendenkanzlei.

Once you have transferred the whole sum, you become re-registered and your online registration status shall be updated. In the beginning of the new term, you must re-validate your student card at the validation machines.



Internet / Wireless LAN

Every CIP pool computer has internet access.

If you want to get Campus Wireless LAN access you can register for *eduroam*. *eduroam* is an acronym for roaming in the education and research area. It provides an infrastructure that offers internet connectivity to the users of the participating federations. Not all areas of the university campus have wireless LAN access, but many do.

Information can be found under:

<https://www.its.uni-bayreuth.de/en/internet-und-email/index.html>

<https://www2.dfn.de/dienstleistungen/eduroam/>

(You must have an updated antivirus program (e.g. AVG (free) or McAfee (free)). SOPHOS is also free for University of Bayreuth members.)

E-Mail Account

Every student, once registered, gets their own university e-mail account with the ending @uni-bayreuth.de. You can access this account via: <https://mail.myubt.de>

Your username is printed on your student ID card (e.g. bt123456) and your password should be given to you on the day of registration. You can change the password afterwards.

It is recommended to redirect incoming mail to your own e-mail address or to check this account regularly as important information, such as notifications from the library as well as official announcements, are sent to this e-mail account.

Copy Cards and Copy Machines

Your student card also serves as a copy card.

You must load money onto it at the machines called **Baraufwerter**. This can be done at the University campus, but only in the following buildings:

- NW I (about halfway through the building by the copiers)
- NW II (by the Rechenzentrum – Computer Center)
- ZUV (central university administration, by the registration offices)
- ZB (central library)

Computer and Internet Pools (CIP) and Uni log-in

The University has computer and internet pools (known as CIP pools) where you can use your university log-in username (found on the back of your student ID card) to log in.

Getting additional software access (e.g. GRASS, ArcGIS, etc.):

Please use the online form:

http://www.rz.uni-bayreuth.de/de/Dienste_Studierende/PC-Raeume/cipservice/porta/cipinfo.php?ACTION=SOFTWARE



The registration form includes the following fields:

- Fachbereich:** A dropdown menu with 'GEO' selected.
- Name:** A text input field with the placeholder 'Ihr Name'.
- Email:** A text input field with the placeholder 'Ihre Email-Adresse'.
- Kurs:** A text input field with the placeholder 'Titel der Lehrveranstaltung'.
- Dozent:** A text input field with the placeholder 'Name des Dozenten'.
- Benutzerkennung:** A text input field with the placeholder 'Kennung' and an example 'z.B. s0mamust oder bt123456'.
- Anmerkung:** A large text area with the label '(optional)'.
- Checkbox:** A checkbox labeled 'Ich möchte eine Kopie der Anfrage per Mail erhalten.'

Kurs (course): *title of the course*

Dozent (lecturer): *Name of the lecturer*

Benutzerkennung (username): *e.g. bt123456*

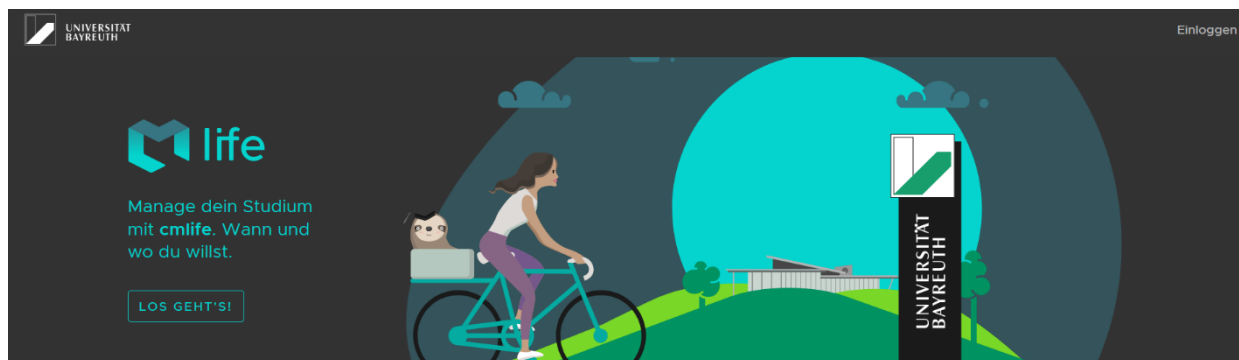
You only need to register once.

Cmlife, e-learning and Campus App UniNow

Cmlife is the new online platform that is used for officially registering for all courses and examinations of the GCE study program. The grades for these courses will be launched on this platform. You can also find your personal transcripts and records for printing in this account.

Access: <https://my.uni-bayreuth.de/cmlife/welcome>

Log in using your student username (e.g. bt123456) and your associated password.



The default language in cmlife is German. To switch to English, you need to:

1. Log in
2. Click the profil button in the upper right corner > Profil
3. Under "Sprache" select English from the drop-down menu

The **e-learning** platform is the place where lecturers share with the students the courses' materials (literature etc.) and other important information.

Access: <https://elearning.uni-bayreuth.de/?lang=en>

Log in using your student username (e.g. bt123456) and your associated password.



The **Campus App UniNow** is available in the AppStore and PlayStore. It helps to orientate at the campus and organising your daily life with timetables and gives notifications about events or institutions of the university eg. the libraries. It further displays the canteen menu, the sports programme and gives access to your student email account and Campusonline.

Global Change Ecology Modules and Courses

The **regulations** (in German and English) of Global Change Ecology M.Sc. are found here:

- Handbook of modules 2020
- Examination statute & study regulations 2020

Under: http://www.bayceer.uni-bayreuth.de/gce/en/satzungen/gru/html.php?id_obj=39351

You can choose between modules (e.g. A1, A3, B5, C2, C7 etc.), but you must be aware that **a full module usually consists of two courses** (e.g. if you choose to do the A1 module you must complete both A1a and A1b to get the credits for A1).

Information about the **current courses (including block courses)** can be found on the Global Change Ecology homepage: <http://www.bayceer.uni-bayreuth.de/gce/en/lehre/lehre/lehre.php> and in Cmlife.

Schedules: some courses, specifically the ones in the winter semester, overlap but this should not be a problem as you can split them up between your 1st semester and your 3rd semester, which are both in the winter term.

Teaching courses: a list of all courses per semester, click on **details** to find out more information.

Other Courses (especially outside of GCE)

In case you are interested in courses outside of GCE, you will find the entire offer in CampusOnline.

Scripts

In general, you find course materials on the e-learning platform. In some cases, lecturers may announce individual options.

Registering for courses

You must register for all **COURSES AND EXAMINATIONS** that you are taking on the **cmlife** platform (<https://my.uni-bayreuth.de/cmlife/welcome>) so that you can get your final grades.

You must also register for the courses you want to take on the e-learning platform in order to have access to the materials provided by the lecturers.

By reason of fairness to the lecturers and also the other students in the course, you must inform the lecturer if you decide to leave the course or if you are not willing to participate in the examination(s).

If you are interested in taking language courses, you also must register for them on cmlife. Be aware of deadlines and placement tests that usually take place in the beginning of the term to determine which course level you require!

Mobility tutors

The mobility tutors support you with all your academical questions. There is one for each faculty.

Outgoing-tutor@uni-bayreuth.de

Faculties

GCE belongs to the faculty of Biology, Chemistry and Earth Science. They can support you if you have any concerns, help with questions regarding the studies, provide old exams and organise some social events.

<https://www.fsbcg.uni-bayreuth.de/de/index.html>

GCE Wiki

The GCE wiki is essentially an information exchange platform for students from students who have studied/ who are studying Global Change Ecology. Every student will gain access and can add their own personal information as well as exchange information about Internships, Science Schools and courses that are on-going. You will receive access information once you have started GCE by the student board.

<https://www.bayceer.uni-bayreuth.de/gce/wiki/>



GCE Students' Board



gce-studentboard@uni-bayreuth.de

The GCE students' board was founded in 2011 and consists of a group of students who are interested in collaborating on how to make the study-atmosphere of Global Change Ecology as super-good as possible. The board consists of four elected students' representatives, usually two international and two German GCE students.

The topics that are discussed include:

- General Organizational stuff
- Involvement with the Elite Network, the GEO Student Council, and other external organisations for cooperation
- Outward public relations, getting the news and name of Global Change Ecology out in the world
- Events, within GCE for GCE and from GCE for everyone
- Any concerns of the students that are within the collective scope

More information can be found on the GCE homepage (https://www.bayceer.uni-bayreuth.de/gce/en/mitarbeiter/gru/html.php?id_obj=116313).

If you are interested in being a part, elections for the student representatives should take place every one to two years (roughly in January) and people interested in the students' board are welcome to join meetings and be involved.

Students' service / Studentenwerk SWO

The Studentenwerk is situated on the University Campus (SWO).

This is where you can apply for:

BAföG (financial support, unfortunately only for German students):

<https://www.studentenwerk-oberfranken.de/studienfoerderung-und-finanzen/bafoeg.html>

a room in the Studentenwohnheim (dormitory)

<https://www.studentenwerk-oberfranken.de/wohnen/wohnheimbewerbung/wohnheimantrag.html>

Please submit your application asap. The applications will be considered according to the date of their arrival.

Please be aware: After you have uploaded your application documents for a dormitory, you will receive a no-reply e-mail with a confirmation link. It is absolutely necessary to confirm this link. Otherwise your application will not be processed! Therefore, please also check your spam account.

and for childcare:

<https://www.studentenwerk-oberfranken.de/kinderbetreuung/bayreuth/stuki-frankengut.html?L=2>

They also offer other services including buying an ISIC card (**International Student Identity Card**):

<https://www.studentenwerk-oberfranken.de/beratung-und-soziales/internationales/internationaler-studentenausweis.html>

Eating on Campus

To get food on campus you need your student ID card. You can load the card on the machines in the foyer of the cafeteria with 5€, 10€ or other bills (no change returned). Normally, the cafeteria staff (upstairs) will also offer you change if you ask for it.

Please note that it is not possible to pay for your food with the balance you use for copying or for sport admission. On your student ID card there are two different accounts. One you use for the cafeteria (Mensa) and the other one for copying and sports (to be loaded at the machines called **Baraufwerter**, see section *COPY CARDS AND COPY MACHINES*)

The Mensa is the university's cafeteria, where the students can have breakfast, lunch and dinner. There are different parts to the Mensa, but all are situated in the same building.

The "real" Mensa is only used for lunch. It usually offers 3 main dishes (one usually being vegetarian) and different optional side dishes. There is also a salad bar that operates on a buffet-system basis. Additionally, there is the *Frischraum* which also has a buffet section, and always offers either a vegetarian option or a vegan one.

Opening hours of the **Cafeteria**

- Mo. - Fr. 08:00 to 18:30
- Sa-Su. CLOSED

Opening hours **Mensa** *in the semester break it closes earlier

- Mo-Th. 11:00 to 14:00
- Fr. 11:00 to 13:30
- Sa.-Su. CLOSED

Opening hours of the **Frischraum**

- Mo. - Fr. 11.00 to 20:00
- Sa. 11:00 to 14:30
- Su. CLOSED

Maybe times will differ during the lecture free periods.

<https://www.studentenwerk-oberfranken.de/essen/speiseplaene/bayreuth/hauptmensa.html>



Bulletin Boards

There are bulletin boards in every university building, which have information about upcoming events as well as available apartments and furniture for sale etc.

The ones in the GEO building can be found in the main entrance and on the wall near the H6 lecture hall.

Possibilities as Tutor; "HiWi" Job

There is the possibility for GCE students to find an employment opportunity as student helper at the university, for example, within research projects. Normally, there are offers hanging on the bulletin boards at the different faculties announcing jobs as a "HiWi" (student helper). Please contact the professors directly. The coordinators of the Global Change Ecology study course can also provide some additional information for possible positions.

Some Scholarship Opportunities*

Hanns-Seidel-Stiftung <https://www.hss.de/>
Friedrich-Naumann-Stiftung für die Freiheit <http://www.freiheit.org>
Konrad-Adenauer-Stiftung e. V. <http://www.kas.de/>
Cusanuswerk-bischöfliche Studienförderung <http://stiftung.cusanuswerk.de/>
Studienstiftung der deutschen Wirtschaft - Studienförderwerk Klaus Murmann <http://www.sdw.org/>
Alfred Toepfer Stiftung F.V.S. <https://www.toepfer-stiftung.de/>
KAAD Catholic Service for foreign students <http://www.kaad.de>
Friedrich-Ebert Stiftung <http://www.fes.de>
Hans-Böckler Stiftung www.boeckler.de
KFW Förderbank <http://www.kfw-foerderbank.de>
BAYHOST <https://www.uni-regensburg.de/bayhost/english-1/bayhost/english/scholarships>
German database with 1500 funding opportunities <http://www.mystipendium.de/>
*no guarantee

As an international student, you have the opportunity to apply for an educational grant at the International Office!

Study Grants

Starting in their 3rd semester at the University of Bayreuth, international students have the opportunity to apply for an educational grant at the International Office. Grants for financial assistance, amounting to 300 Euros per month, consist of government aid from the Free State of Bavaria, financial aid from the DAAD.

<http://www.international-office.uni-bayreuth.de//en/come-to-bayreuth/scholarships/index.html>

The application deadline each year is 31 August for the winter term and 28 February for the summer term.

Unfortunately, the University of Bayreuth cannot provide funding to students who complete their first semester at the University of Bayreuth.

Child supervision

For students who have children, there are different opportunities for childcare near/ on campus:
<http://www.familiengerecht.uni-bayreuth.de/de/Familienservice/Regelbetreuung/index.html>

One is a nursery school near the university campus (near Kreuzsteinbad). Children between 1 and 3 years old can be supervised in the nursery school. The monthly amount for the nursery school is 127€ (plus money for food and drinks). There is a possibility for registration during the whole year; however, there are only about 36 free places each year.

For more questions and registration:

Phone: +49 (0)921 / 63258,

Address: Frankengutstr. 20, 95447 Bayreuth, or the following link:

<https://www.diakonie-bayreuth.de/angebote/ev-kinderkrippe-frankengutstrasse/>



There is also a Kindergarten "Kinderkrippe" behind the GEO building. Please contact them directly for further information (located at the edge of campus).

Kinderkrippe Uni/Birken (behind GEO I)

Phone: 0921/79319612 (Karina Hermann)

kikri-uni-birken@diakonie-bayreuth.de

<https://www.diakonie-bayreuth.de/angebote/ev-kinderkrippe-frankengutstrasse/>



Getting support

Psychological Counselling

If you have social, personal or problems with your studies and you want to talk about them the University offers professional psychological counselling.

<https://www.studentenwerk-oberfranken.de/beratung-und-soziales/psychologische-beratung.html>

Women's representative

If you have problems with discrimination, bullying and sexual harassment the Women's representative and the Equal Opportunity Department will advise you.

<https://www.frauenbeauftragte.uni-bayreuth.de/de/beratung/mobbing-diskriminierung-belaestigung/index.html>

<https://www.frauenbeauftragte.uni-bayreuth.de/de/beratung/index.html>

Living in Bayreuth

Buddy Programme

To get started in Bayreuth, the International Office organises a buddy programme to find a person that helps you to settle in Bayreuth directly from the beginning.

<https://www.international-office.uni-bayreuth.de/en/come-to-bayreuth/Buddy-Programme/index.html>

General Costs of Living

The following table provides a rough overview of general living expenses in Bayreuth:

RENT	
Student Dorm	approx. € 250 - 360 per month, utilities included
One-Room Apartment up to 25 m ²	approx. € 350 - 500 per month, utilities included
Two-Room Apartment up to 50 m ²	approx. € 450 - 600 per month, utilities included
Three-Room Apartment up to 75 m ²	approx. € 650 - 850 per month, utilities included
MANDATORY FEES FOR OWNERS OF A TV, COMPUTER AND/OR RADIO (GEZ)	
Per Apartment	Ca. 18,36 € per month
FOOD	
Single Person	minimum of € 150 - 200 per month, lunch in the university dining hall included
OVERNIGHT STAYS	
Hotel, Single Room	approx. € 75 (breakfast included), special offers of € 60-70 for guests of the university
Inn, Single Room	approx. € 60 (breakfast included), special offers possible for longer stays
Youth Hostel	approx. € 30 per night
MONTHLY BANK ACCOUNT FEES	
Student Account	between € 1,00 - 3,00 per month
Online Checking Account	approx., € 0,00 – 5,00 per month
Checking Account	between € 4,00 - 10,00 per month

Opening a Bank Account

It is recommended that you open a student account at a local bank. It is then possible for you to withdraw money from your account at no extra cost and to set up a direct debit for your rent (important when you live in a student dormitory). You can also make free transfers within Germany.

International students will be required to obtain a blocked account for their residence permit in order to prove that they have sufficient means to support themselves during their studies. The required amount to have in the blocked account is 934 EUR per month (amounts to 11,208 EUR per year). Well-known companies that offer blocked accounts include Deutsche Bank, Fintiba, Expatrio, and Sparkasse.

Institutions include:

Sparkasse Bayreuth (free account for students): There is a cash machine from this bank on campus

<http://www.sparkasse-bayreuth.de>

Commerzbank <http://commerzbanking.de>

Deutsche Bank <http://www.deutsche-bank.de>

VR Bank <http://www.hypovereinsbank.de>
 Postbank www.postbank.de
 Sparda Bank <https://www.sparda-m.de/>
 GLS Bank <https://www.gls.de/privatkunden/>

And many more!

Accommodation

Are you looking for an apartment or a room for a low price and with all extras included?
 The following information is bound to help you:

See also the list of accommodations by the International Office
<https://www.uni-bayreuth.de/en/studies/accomodation/index.html>

Studentenwerk (student dormitories):
<https://www.studentenwerk-oberfranken.de/wohnen/wohnheime/bayreuth.html>

Student dormitories are located right next to the campus and affordable student apartments are also available in the vicinity. The bus (either Bus 306 or Bus 304, direction Universität or Campus/Hohlmühle) from the city centre takes just 10 minutes to reach the campus and going by bike is a good and timesaving option in the summer.

There are seven student dormitories available in Bayreuth. Depending on the extras in the different houses, there are some differences in the prices for the monthly rents. The prices vary between approx. 250.00 € and 360.00 € per month, depending on the size of the room/apartment, on whether there is a separate kitchen utility or a common kitchen, sauna, solarium, etc.

An important detail for the student dormitories, and normally for all apartments in general, is that there is a deposit, which is to be paid when moving in and is to be received back when moving out. For the student dormitories, the deposits vary between 160.00 € and 470.00 €. In addition to the monthly rent, there is a separate bill for electricity.

To be able to live in a student dormitory, you need to **apply before a certain deadline** that is announced on the respective homepage. This year the deadline is **27th of August**. Due to the many applicants and a limited number of places it can happen that not every student gets a room in one of the student dormitories. The rooms are given to first-year students by lot.

You can apply online for the dormitories at:
<https://www.studentenwerk-oberfranken.de/wohnen/wohnheimbewerbung/wohnheimantrag.html>

Out of the houses from the Joseph Stiftung (Foundation), Alfred-Delp is the house closest to University and has recently been renovated: <https://www.joseph-stiftung.de/en>

Here are some further private student dorms in Bayreuth (sometimes they have further conditions, which should be read carefully):

<https://www.gbw-bayreuth.de/mieten/informationen-fuer-studenten/>
<https://studentenwohnheim-bayreuth.de/>
<http://www.studentenwohnheim-storchennest-bayreuth.de/>
<https://www.campus-jakobshoehe.de/>
<https://www.uniapart.de/standort/bayreuth-josephsplatz-3>
<https://www.lainneck-apart.de/>

Private accommodation:

It is also possible to look for a private apartment, or a shared one (the so-called WG (Wohngemeinschaft), where each student has their own room and a shared kitchen, bathroom and sometimes a living room. However, looking for a private place should be organized entirely by yourself.

You can find opportunities under the following links (in German):

www.studenten-wg.de

<http://www.wg-gesucht.de/>

<http://bayreuth.studenten-wohnung.de/>



OR other flats:

<http://www.immobilienscout24.de/de/finden/wohnen/index.jsp>

<http://www.immozentral.com/mietangebote.cfm?stadt=Bayreuth>

If you want to come to Bayreuth and look for a flat here, there is also a Youth Hostel (Jugendherberge):

<http://www.jugendherberge.de/jh/bayern/bayreuth/>

You can also try:

<https://www.couchsurfing.com>

Couchsurfing is a community of more than a million participants that offer a place to stay for a night or two. Of course, this is not only a page to find a free bed, but also to get in touch with new people. There are many members in Bayreuth offering free couches!

Or

https://www.airbnb.de/s/Bayreuth/homes?place_id=ChIJGQMtgMWioUcRNOFR0gnfhto&refinement_paths%5b%5d=/homes&allow_override%5b%5d=&s_tag=4f-f-kuS§ion_offset=10

AirBnB is a platform where private persons can offer their rooms for a few days. Often for a little less money than a hotel or hostel.

Health Insurance

If you already have a European Health Insurance Card, it is only necessary that it is confirmed at a German health insurance company. If you are not insured within Europe because you come from outside Europe, you can get a health insurance at any insurance company in the city.

Important! You need to have a German health insurance or a European health insurance for students in order to get matriculated!

If you are international student needing a residence permit, proof of health insurance is required.

So, as soon as possible after your arrival, you should get your health insurance sorted out. Every student is obliged to insure himself until they are 30 years old, or until their 14th study term. In the worst case, if you do not have insurance, you could be barred from studying.

In Germany, there are two kinds of health insurance, compulsory/public and private. Basically, up to 30 years old or until the 14th term of study a student must have compulsory health insurance. Private health insurance is only allowed in exceptional cases (if you are covered by your parents' private insurance or if are an international student beginning your studies at 30 years old or older). In most cases the public

health insurance is the more reasonably priced version anyway. Additionally, keep in mind that private insurance does not cover everything. Always check with your provider to see what is covered before seeking treatment.

Some of the main insurance companies in Germany are the AOK and the TK. Details about the two companies can be found below.

AOK

Friedrich-Puchta-Straße 27
95444 Bayreuth
Phone: +49 (0) 921/288 0
Fax: +49 (0) 921/288 211

Office hours:

Monday-Wednesday 08.00 - 16.30h

Thursday 08.00 - 17.30h

Friday 08.00 - 15.00h

And in addition per telephone:

Monday - Friday: until 19.00h

Saturday: 09.00 until 13.00h

<http://www.aok.de/bayern/kontakt/bayreuth-kulmbach-129982.php>

<http://www.aok.de>

TK

Universitätsstr. 30
95447 Bayreuth
Phone: +49 (0) 921-75 91 0 48;
Fax: 0800-28 58 589 62143

<http://www.tk-online.de>

They have an office on campus in the building of the Studentenwerk Oberfranken (SWO).

Office hours: Wednesday 10.00 - 13.00h

Kerstin Ritter: kerstin.ritter@tk.de; Phone: +49 (0) 1 51 51 08 31 31

Mobile Phones

There are many mobile operators in Germany which have beneficial offers for students. More information can be found on the Internet sites of the different servers:

blau <http://www.blau.de/>

EPLUS <http://www.eplus.de>

FONIC <https://www.fonic.de/>

KLAR MOBIL <http://www.klarmobil.de/>

MAXXIM <http://www.maxxim.de/>

O2 <http://www.o2online.de>

T-MOBILE <http://www.t-mobile.de>

VODAFONE <http://www.vodafone.de>

Garbage

How to deal with household waste in Germany?

The symbol for recyclable is:



In the city of Bayreuth waste is separated into:

- 1- Paper** (including cardboard and paper products: special containers at the dormitories and spread around the city)
- 2- Plastic** (all plastic waste: "Gelber Sack" bags can be obtained at the city hall)
- 3- Bio waste** (compost, food waste: there are special bags, or you can wrap it in newspaper)
- 4- Glass** (separated by colour: special containers at the dormitories and spread around the city)
- 5- Aluminium** (cans, etc.: special containers at the dormitories and spread around the city)
- 6- Residual waste** (all other products, including diapers, tissues, dirty or non-recyclable paper and cardboard, etc.)
- 7- Batteries** (old regular batteries can be returned to every shop that sells them, such as supermarkets)



Shopping, Eating, Drinks

All stores are closed on public holidays and every Sunday!

Sometimes the city has a "Shopping-Sunday" but only one or two times a year, and this only applies to the city center.

Places to get food and drinks in Bayreuth are grocery stores (supermarkets):

(with the price range:

- *-cheapest
- ** -relatively cheap but still has some brand names
- ***-moderately cheap but more brand name products
- ****-more expensive)

Norma* location:

<http://maps.google.com/maps?q=norma,+bayreuth,+germany&hl=en&ll=49.942659,11.585684&spn=0.041648,0.109949&sll=37.0625,-95.677068&sspn=50.424342,112.587891&vpsrc=0&t=m&z=14>

Netto** location:

<http://maps.google.com/maps?q=netto,+bayreuth,+germany&hl=en&ll=49.94172,11.578302&spn=0.041649,0.109949&sll=49.942659,11.585684&sspn=0.041648,0.109949&vpsrc=0&t=m&z=14>

Aldi** location:

<https://www.google.com/maps/search/aldi,+bayreuth,+germany/@49.931442,11.529175,14z/data=!3m1!4b1?hl=en>

Edeka*** location:

<http://maps.google.com/maps?q=edeka,+bayreuth,+germany&hl=en&ll=49.94774,11.572294&spn=0.041644,0.109949&sll=49.943156,11.57272&sspn=0.041648,0.109949&vpsrc=0&t=m&z=14>

Rewe * location:**

<http://maps.google.com/maps?q=rewe,+bayreuth,+germany&hl=en&ll=49.943653,11.577015&spn=0.041648,0.109949&sll=49.94774,11.572294&sspn=0.041644,0.109949&vpsrc=6&t=m&fll=49.943653,11.577015&fspn=0.041648,0.109949&z=14>

Buying regional food and/or organic food at the farmer's market:

In front of the Rotmain-Center (Rotmain-Halle):

- Saturday's 7am to 12am
- Wednesday's 7am to 12am

In the city center on Tuesday's and Thursday's in front of Karstadt; it is called "Viktualienmarkt"

- Tuesday 10am to 6pm
- Thursday 10am to 6pm

Buying Organic food in Bayreuth:

Many stores offer organic (or BIO) food.

denn's**** location:

<https://www.google.com/maps/search/denn's+Biomarkt/@49.9410377,11.5578561,13z/data=!3m1!4b1?hl=en>

Hamsterbacke****location:

local and unpacked food; you need a membership for reduced prices

location: <https://goo.gl/maps/qRVvJkcRTMHnGu9>

Hollerbusch** location:**

<https://maps.google.de/maps?oe=utf-8&client=firefox-a&ie=UTF-8&q=hollerbusch+naturwaren+bayreuth&fb=1&gl=de&hq=hollerbusch+naturwaren&hnear=0x47a1a2c5a82d0319:0xda86df09d2d1e734,Bayreuth&cid=0,0,11430129454084190409&ei=cy0ZUMz4ItD2sgbFzoHlBg&ved=0CIEBEPwSMAM>

dm* location:**

http://maps.google.com/maps?oe=utf-8&rls=org.mozilla:de:official&client=firefox-a&um=1&ie=UTF-8&q=dm+bayreuth&fb=1&hq=dm&hnear=0x47a1a2c5a82d0319:0xda86df09d2d1e734,Bayreuth,+Germany&ei=XQR6TtKpAtG28QO-s-jlBA&sa=X&oi=local_group&ct=image&ved=0CAQQtgM

ROSSMANN* location:**

<https://maps.google.de/maps?oe=utf-8&client=firefox-a&ie=UTF-8&q=hollerbusch+naturwaren+bayreuth&fb=1&gl=de&hq=hollerbusch+naturwaren&hnear=0x47a1a2c5a82d0319:0xda86df09d2d1e734,Bayreuth&cid=0,0,11430129454084190409&ei=cy0ZUMz4ItD2sgbFzoHlBg&ved=0CIEBEPwSMAM>

Buying Fair-Trade products (chocolate, wine and other interesting fair-trade stuff):

Weltladen Bayreuth

Ludwigstraße 5, 95444 Bayreuth

Mo - Fr: 9.30 - 18.00 Uhr

Sa: 9.30 - 15.00 Uhr



If you are looking for school supplies, grocery stores offer them but are often expensive, try:

Müller (a drug market, but also with school supplies), found here:

<http://maps.google.com/maps?q=m%C3%BCller+drogerie+bayreuth&hl=en&ie=UTF8&ll=49.943833,11.571844&spn=0.01008,0.027487&t=m&z=16&vpsrc=0>

If you need kitchen or household supplies (spoons, cups, plates, pans, pots etc.)

You can find these in the Richard-Wagner Strasse in Bayreuth

Mäc Geiz

<http://maps.google.de/maps?q=m%C3%A4cgeiz,+bayreuth&hl=de&ie=UTF8&ll=51.151786,10.415039&sspn=21.342257,57.084961&vpsrc=0&t=m&z=16>

Woolworth

<http://maps.google.de/maps?q=woolworth,+bayreuth&hl=de&ll=49.942977,11.578946&spn=0.010661,0.027874&ll=49.9432,11.57919&sspn=0.010661,0.027874&vpsrc=0&t=m&z=16>

Several sustainability oriented initiatives (e.g. RepairCafe, community supported agriculture, town soup kitchen,...) are found under the umbrella of the Transition Haus.

<https://transition-bayreuth.de/gruppen/> Unfortunately, the homepage is in German only. But just ask one of your German fellow students for help if you are interested. Those places are usually very warmly welcoming international students.

Getting Around

You can use your *Semesterticket* for travelling around in the district of Bayreuth. You are allowed to travel by Bus and on some routes, you can even use the trains by *agilis* or *Deutsche Bahn*. **Please check each semester on which routes you are allowed to travel with your Semesterticket!**

Information on that you can find here:

<http://www.studentenwerk-oberfranken.de/das-swo/semesterticket/informationen-bayreuth/>

Bus

Homepage of the Bayreuth's Buses:

<http://www.bvb-bayreuth.de/>

Overall plan of routes:

https://www.vgn.de/liniennetze/stadtverkehr_bayreuth/

All Routes:

http://www.vgn.de/linien/bus_bayreuth/

Bike

It is very easy to travel in Bayreuth via bicycle! You can find routes and maps for the city of Bayreuth under: (takes time to load!)

<https://www.bikemap.net/en/l/2951825/>

For bike repair there is a bike self-help workshop right next to the GEO building on Campus

RadBox: <https://www.greencampus.uni-bayreuth.de/de/RadBox/>

Train via the Deutsche Bahn (German Rail)

www.bahn.de or www.bahn.com

Germany has a very well-developed train system thanks to the *Deutsche Bahn* (essentially a monopoly of the railway system). You can get just about anywhere.

If you intend on travelling a lot via train, it may make sense to buy a “Bahncard”.

Bahncard 25

You save 25% on each ticket. For more information ask someone or go to:

<http://www.bahn.de/p/view/bahncard/ueberblick/bahncard25.shtml>

Bahncard 50

You save 50% on each ticket. For more information ask someone or go to:

<http://www.bahn.de/p/view/bahncard/ueberblick/bahncard50.shtml>

Deutschlandticket 49 €

With the Deutschlandticket you can use all regional public transport within one month.

Discounted Deutschlandtickets can be purchased through the Studentenwerk Oberfranken:

<https://www.studentenwerk-oberfranken.de/das-swo/semesterticket.html>

You can buy and book train tickets online as well as at the main train station of Bayreuth.

Car-pooling

Travelling via car pool is very popular in Germany and also one of the cheapest ways to travel.

You can find information under the following sites:

Bla Bla Car <http://www.blablacar.com/>

BesserMitfahren: <https://www.bessermitfahren.de/>

CarSharing, University Initiative

<https://www.greencampus.uni-bayreuth.de/de/projekte/carsharing/index.html>

Remote bus

Travelling via remote bus is a cheap option to travel to big cities in Germany and neighbouring countries.

<https://www.flixbus.de/>

<https://www.busliniensuche.de/>

Participation possibilities

The university offers many extra activities in addition to the world of studying.

Activities and Events

GCE Welcome Weekend

An event to get to know each other and some of the older students, organized by the GCE Student Board.

Attendance is highly recommended!

Costs: may incur

Location: Ökologische Aussenstation in Wallenfels,

Date: Usually at the end of October.

Other possible Events

International Movie Weeks, Get Togethers, Excursions... You are welcome to join us with your own ideas and experiences!

Glashaus

The Glashaus is a café during the day and a place for nice concerts and parties at night. It is located right next to the GEO building, where you will have most of your courses. It is run by students for students and everyone is welcome to join and help. Possibilities to help (nonpaid but needed!) include the organization of concerts and parties but also playing the barkeeper or selling tickets at the entrance. Every day when the university is open you can also help as a coffee-barkeeper if you need distraction from the daily routine.

Lists to enter your name for a shift can be found on the walls and on the fridge in the Glashaus!

The program for concerts and party's is also published at the beginning of each month...

Homepage: <http://www.glashaus.org/>

University Sports

The Sports department of the University offers University-wide sports courses during the semester period (and also a reduced program during the semester break). Pamphlets can be found around the University, and you register with your student ID card.

Offers are listed under:

<https://www.hochschulsport.uni-bayreuth.de/de/sportprogramm/index.html>

The specific program for the winter semester will be posted only days before the semester begins, currently you can look at the summer semester offers to get an idea of courses you are interested in.

Cost per semester: ca. 20.00 €.

How to pay?

You can book the basic semester fee online and pay by debit

(https://www.buchsys.de/bayreuth/angebote/aktueller_zeitraum_0/Grundgebuehr_Studierende_und_Beschaeftigte_.html). You need to print the ticket afterwards and replace for now the imprint on the Campus-Card. A validation of your card with the sports imprint is possible approximately two weeks after your booking at every validation station.

Language Courses

You can find information under:

<http://www.sz.uni-bayreuth.de/index.php?id=138>

Offers are listed under:

<http://www.sz.uni-bayreuth.de/index.php?id=11>

You must register for these courses in cmlife.

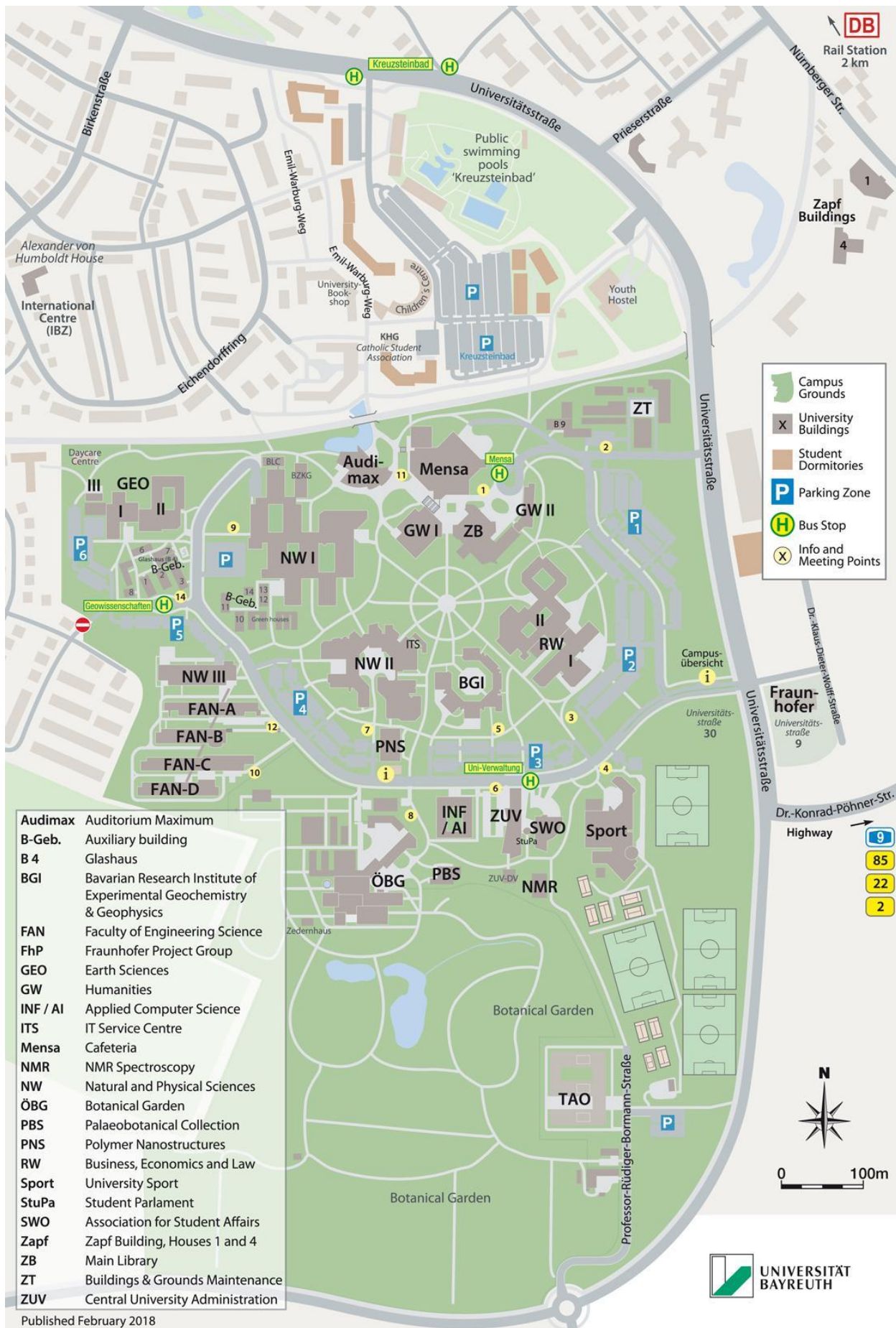
German courses are also offered by the Institute for International Communication and Foreign Cultural Exchange. They also offer fee-based German courses prior to the semester start.

<https://www.iik-bayreuth.de/website/en/iik>

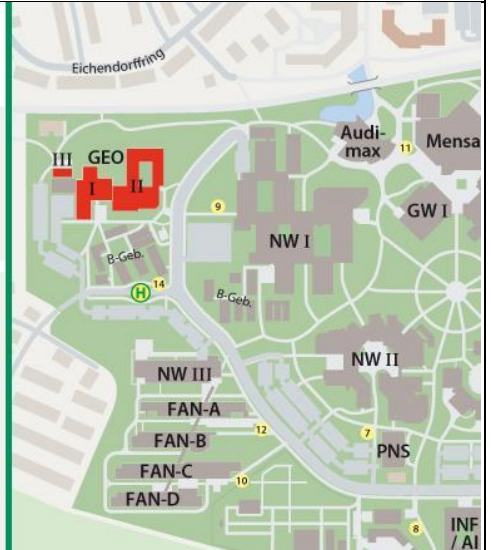
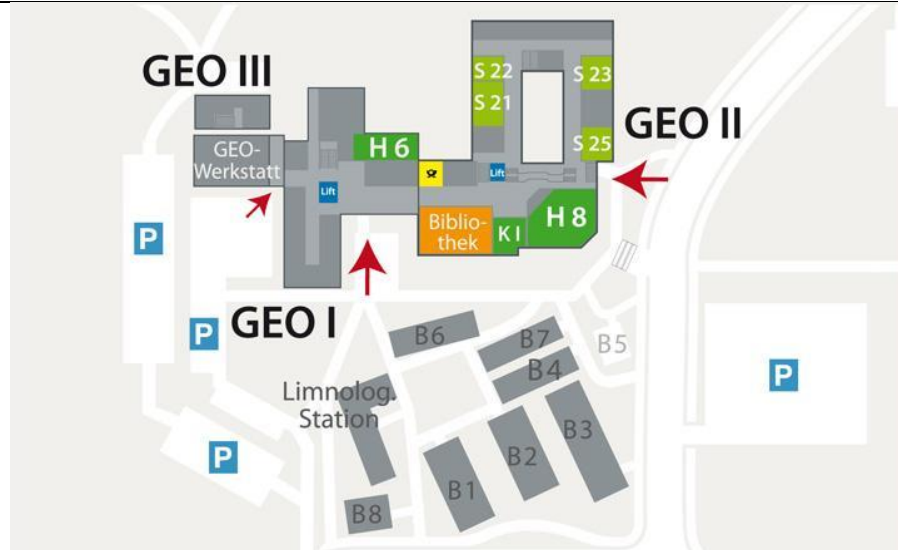


Glossary

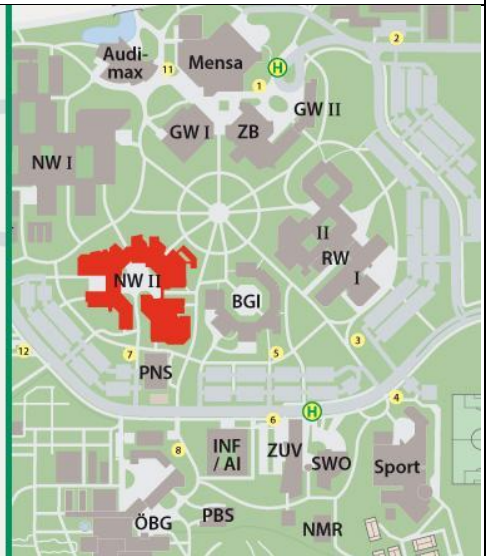
Audimax	Largest lecture hall on campus (lat: Auditorium Maximum)
Cafeteria	Alternative to the Mensa, you can buy food until 6:30 pm (on weekdays)
Credits	Points you have to collect to graduate in the International Courses (like GCE) (Master =120) The amount of credits awarded for the passing a course depends on the difficulty and status as a mandatory or optional course.
ECTS	Equivalent of LP and Credits, European Credit Transfer System!
Exmatriculation	Everybody will have to do this once: After you successfully finished your degree OR after having failed an exam the 3 rd time OR if you want to quit the study course
GEO	The main building where your courses will take place, and where most lecturers can be found. Stands for in German: Geowissenschaften, in English: Geosciences
H	<i>Hörsaal</i> Lecture Hall
INO	<i>International Office</i> is responsible for the foreign students and Socrates / Erasmus-Program, including events, meetings and excursions
Library	The University of Bayreuth has several libraries and one central library.
LP	German word for ECTS, Leistungspunkte.
NW I / NW II / NW III	Other buildings where your courses might take place. Stands for in German: Naturwissenschaften I, II and III, in English: Natural Sciences I, II and III
Semester ticket	You can use it in the entire surrounding area of Bayreuth! And ride the bus for free in Bayreuth!
SS	Summer semester
Office Hours	Check the door or ask the secretary for the office hours of the professor. They are usually just finished when you get there...
RZ	<i>Rechenzentrum</i> Computer Centre
S	<i>Seminarraum</i> Seminar room
Student ID / Campus Card	Discount card for cultural events / cinema / Mensa / Cafeteria, a library ID You must validate it once per semester. See Registration information for how to.
Studentenwerk Oberfranken	Institution supported by the government, takes care of BAföG, dormitories, food for the students (discount).
WLAN	Wireless Local Area Network
WS	Winter semester
ZUV	<i>Zentrale Universitätsverwaltung</i> Central University Administration



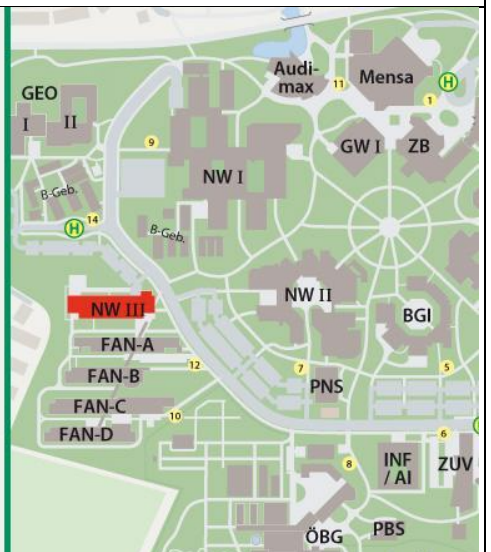
<https://www.uni-bayreuth.de/geowissenschaften>



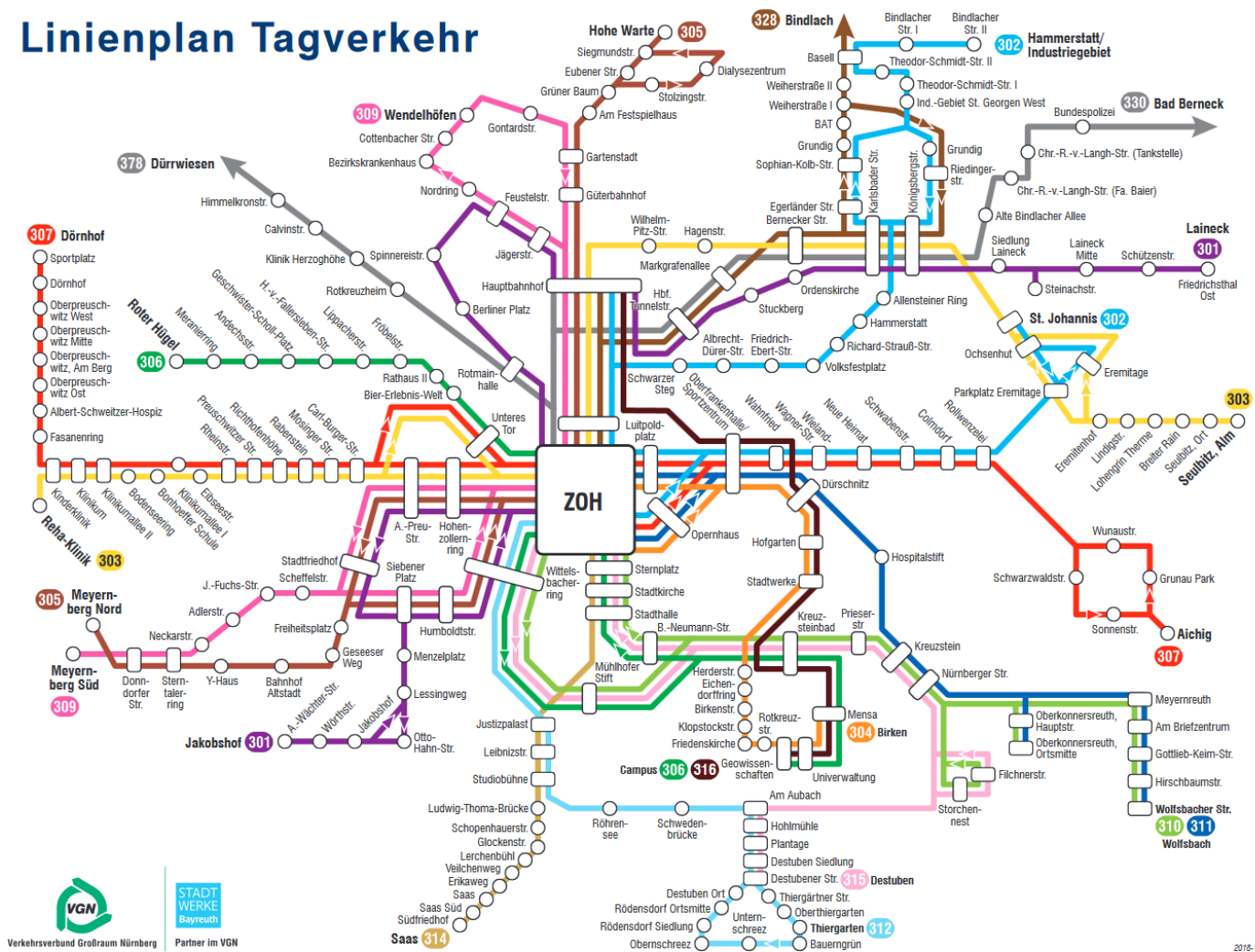
<https://www.uni-bayreuth.de/nw2>



<https://www.uni-bayreuth.de/nw3>



Linienplan Tagverkehr



2015-10-15

https://www.stadtwerke-bayreuth.de/fileadmin/user_upload/bus/busplan/linienplan-tagverkehr.pdf