CRITERIA LIST POSTERS

* For Posters, structure, design and presentation in the lightning talk are weighted 2:2:1.

* Evaluate each item on a **scale of 1 to 10**. Score a 5 if the poster *meets* expectations, and higher if it *exceeds* them. Score a **10** for an exceptional poster only.

Poster Structure: Clear?	Poster Design: Appealing?	Lightning Talk: Inviting?
Well structured Focused / Concise Understandable / Appropriate detail for audience Clear conclusion / Take home message / Outlook	Readable Concise / Not cluttered Consistent Appropriate color use Images & Tables: readable, complete, relevant, reference	Voice level Pacing Emphasis Eye contact to audience Body positioning On time (1 minute)

CRITERIA LIST TALKS

* For Talks, structure, design and presentation style are equally weighted.

* Evaluate each item on a **scale of 1 to 10**. Score a **5** if the talk *meets* expectations, and higher if it *exceeds* them. Score a **10** for an exceptional talk only.

Talk Structure: Clear?	Slide Design: Appealing?	Presentation Style: Convincing?
Well structured	Readable	Voice level Pacing Emphasis
Good transitions	Concise	
Focused / Concise	Consistent	Eye contact to audience
Appropriate detail for audience	Appropriate color use	Use of technology
Clear conclusion / Take home message / Outlook	Images & Tables: readable, complete, relevant, reference	Body positioning
		On time (12 minutes)